

WARREN COUNTY COMMISSIONERS MEETING
MONDAY JUNE 7, 2021

The Warren County Commissioners met for their first meeting of the month of June 2021.

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Aaron Brooks, Perry Conrad

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Supervisor; Jenny Hobough, Highway Office Manager; Jill Wilson, Human Resource Director; Bryan Lanham, EMS Director; Randy Haddock, Surveyor; Rusty Hart, Sheriff; Phil Astell, EMA Director.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Clay Andrews requested to add READI Letter of Intent, Resolution to Sell Surplus Real Property of Abutting Landowner. Adam Hanthorne made a motion to approve the agenda agenda with a second from Craig Greenwood, all voted in favor.
 - b. Craig Greenwood made a motion to approve the May 17, 2021 Commissioner Meeting minutes with a second from Adam Hanthorne, all voted in favor.
 - c. Craig Greenwood made a motion to approve the May 17, 2021 through June 7, 2021 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
 - d. Adam Hanthorne made a motion to approve the payroll May 28, 2021 with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon explained paving is close to complete in the Wind Farm area. Discussed weather delays due to rain. Herndon presented quote for hydro excavator from South Eastern in the amount of \$68,900.00. Adam Hanthorne made a motion to purchase from local road and street with a second by Craig Greenwood, all voted in favor.
 - f. Resolution EMS Surplus Equipment – Discussed condition of ambulance, tires and bed. Hanthorne stated he will contact the Town Fire Departments prior to selling. Tabled unit next meeting.
 - g. Williamsport Baseball Diamond Lighting – Brooks explained the need for more lighting at the third diamond as the program has expanded. The project will cost \$18,000 to \$19,000. The Baseball Program has raised \$14,000 at this point. Craig Greenwood made a motion to donate \$4,000 from Fund 4917 to the Williamsport Baseball Program with a second from Adam Hanthorne, all voted in favor.
 - h. 2021-2022 Community Crossings Grant Bid Opening – Will be opened July 6th at 6:00 p.m.
 - i. Resolution to Sell Surplus Real Property to Abutting Landowner – Ingrid Barce explained the resolution. Discussed making the opening bid \$1,000. Clay Andrews made a motion to approve Resolution #2021-0607A minimum bid of \$1,000 with a second from Adam Hanthorne, all voted in favor.
 - j. READI Letter of Intent – Andrews explained the READI grant funding and read the letter of intent which is addressed to Scott Walker, President of Greater Lafayette Commerce. Clay Andrews made a motion to approve the letter of intent with a second from Craig Greenwood, all voted in favor.
4. Old Business:
 - a. Infrastructure Development Zone Ordinance/Public Hearing – Andrews opened the Public Hearing and requested public comment. Perry Conrad inquired about businesses running fiber without servicing any citizens in the County. Barce explained the private or personal use would not fall under this ordinance as the ordinance is for utility companies. Andrews read the section in regards to this from the ordinance. Craig Greenwood made a motion to approve ordinance #2021-0607B with second from Adam Hanthorne, all voted in favor.
 - b. Courtroom Chair and Plaster Repairs – Greenwood explained he is waiting on bids from local companies for all plaster repairs. Discussed the chair repair quote. Clay Andrews made a motion to approve the contract with Connor and Company for chair repairs in the amount of \$26,260 paid from Cumulative Capital Development Fund with a second from Adam Hanthorne, all voted in favor. Table the plaster repairs.
 - c. Highway Department Pickup Truck Purchase – Andrews explained the quote from Enterprise for the lease of 6 pickup trucks and the sale of 6 retired trucks as well. The timeline will be ordering in July and will possibly receive after end of year. Adam Hanthorne made a motion to approve the contract with Enterprise with a second from Craig Greenwood, all voted in favor.
 - d. County Code/Zoning Code/Employee Handbook – Ingrid Barce discussed the Code and where this will be located as well as an ordinance will need to be approved. Work is continuing on the zoning code. Tabled until the next meeting.
 - e. Remodeling of Legion/Extension and Litzenberger Office – Legion/Extension Office, Andrews stated the lights are done but still have windows to work on. Hanthorne explained he has discussed the internet with Extension and will need to cancel at the old building prior to connecting at the new building as per Purdue. The kitchen has been ordered and possibly have interns paint the doors after fair week. Greenwood is meeting with Milestone to get parking area cleaned up. Hart explained the drain in the back of the building will need to be cleaned out as was previously done by Legion. Greenwood discussed the lot next to the Litzenberger office lot and he has sent certified letter to the address on tax bill with no contact. Ingrid Barce will work contacting the parcel owner.
 - f. Courthouse and Jail Repairs – Greenwood explained the process concerning the courthouse stone repair and engineers will be in touch soon. Hart stated he has started the process of painting and rec area is back in use. The painting will be paid out of the Jail Budget.
 - g. EMA Building Surplus Resolution – Andrews explained he looked at the items listed. Astell explained several of the items as well as old Deeds that will need to be shredded. Ingrid will create a resolution for this. Tabled until next meeting.
 - h. Resolution to Reopen CR 550 W – Andrews explained the resolution. Clay Andrews made a motion to approve Resolution #2021-0607C to Reopen 550 W with a second from Adam Hanthorne, all voted in favor.

5. Elected Official/Department Head comments:

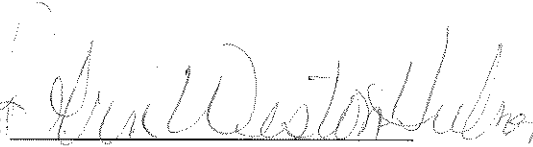
- a. Jill Wilson, HR Director – Explained the We Care contract was signed on Friday and she has begun the process of onboarding all employees.
- b. Randy Haddock, Surveyor – A meeting concerning Goose Creek Drainage Board on July 20th at 9:45 a.m. will need 2 Commissioners. The drainage work in Judyville has been complete.
- c. John Kuiper, Zoning Director – Explained the Unsafe Building Ordinances that have been sent out. The Greenhill parcel, Smith, has been filed and will need to be disclosed at sale of the parcel. Ingrid explained the deadline of June 21st or commissioners can fine. Kuiper gave an Animal Control update.
- d. Bryan Lanham, EMS – Presented the Ambulance Service Report. Grill guards on both Ford ambulance have been installed and new ambulance will be installed soon. Ascension is allowing upgrade to ambulance computers. Ventilators and Auto Pulses have been used a lot, great purchase. New ambulance at the Courthouse for the Commissioners to look over. Numbers continue to climb with concern to ambulance runs. Lanham stated the hospital will allow us to shred the surplus items if needed.
- e. Phil Astell, EMA Director – EMA rollup door is still not working. Hanthorne will contact the contractor.
- f. Robin Weston-Hubner, Auditor – Explained 2022 budget requests are due from departments today then will begin working on budget books and balancing. Budget books will be given to Commissioners July 21st.

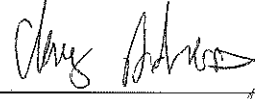
6. Public Comment: No Public Comment


Next Commissioner meeting June 21, 2021 @ 8:30 a.m.

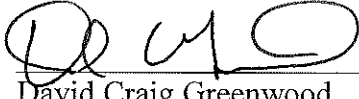
There being no further business Craig Greenwood made a motion to adjourn with a second from Adam Hanthorne, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews


Adam Hanthorne


David Craig Greenwood